

# Hi there!

It's time to log into the future  
of your company

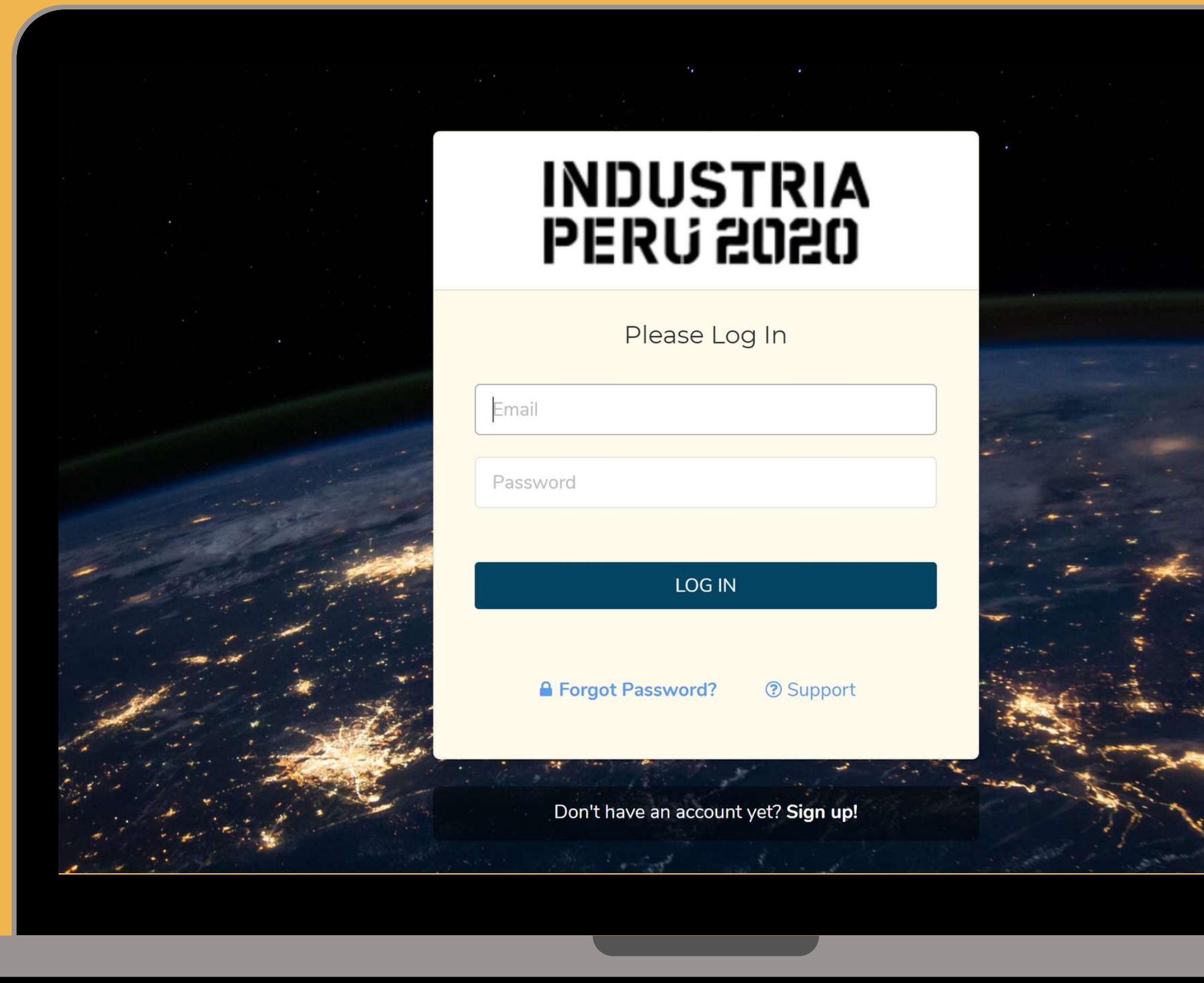
Where?  
<https://mbmapp.com/event/industriaperu2020>  
<https://mbmapp.com/event/ruedalogisticayfinanciera>



# FOLLOW THE STEPS TO

- COMPLETE YOUR PROFILE
- SEARCH FOR OPPORTUNITIES
- CREATE MEETINGS

(You can complete the whole process with  
your Mobile, Computer or Tablet)



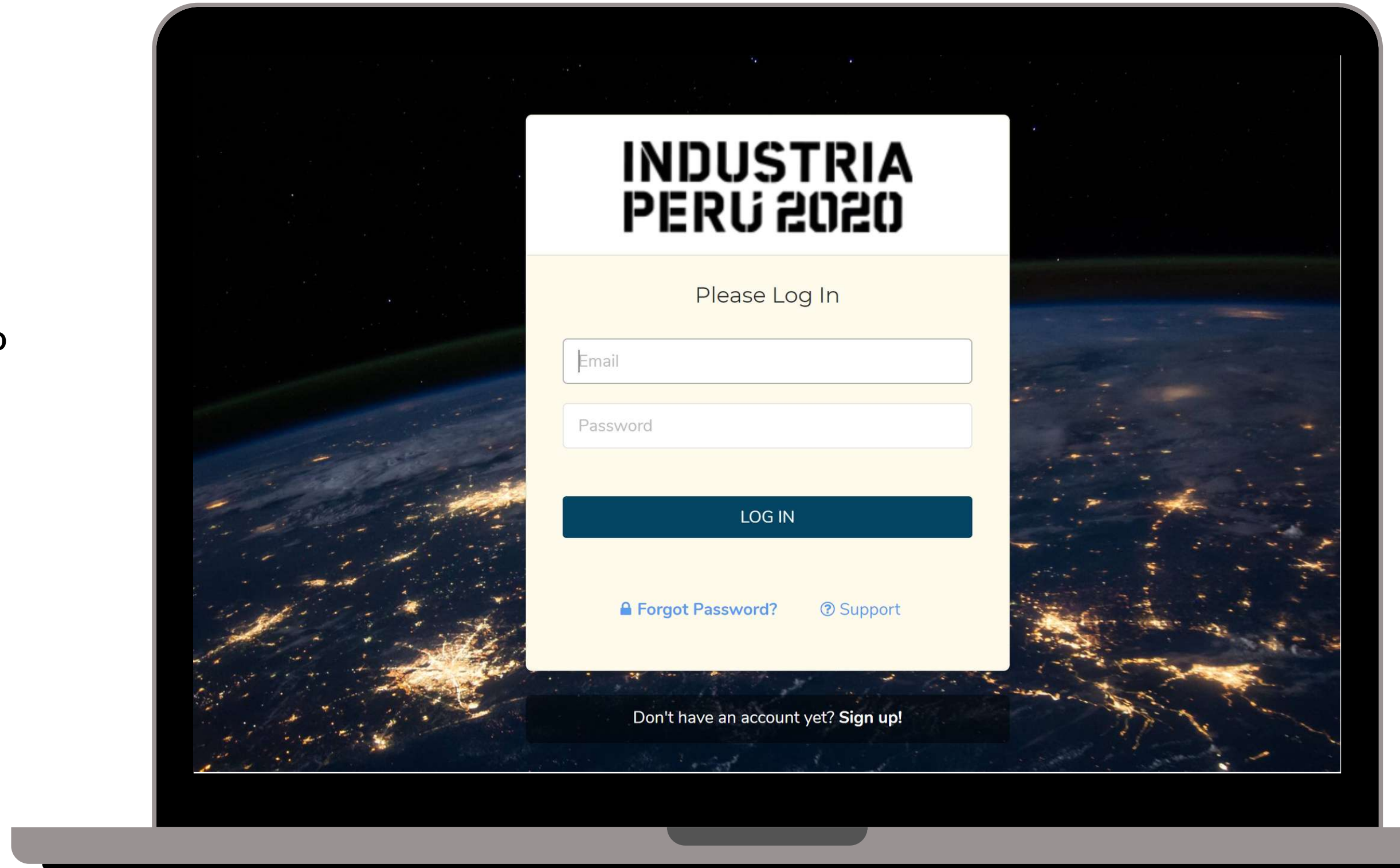
# Did you receive Email confirmation?

**USE YOUR MAGICLINK TO GO STRAIGHT TO  
YOUR DASHBOARD WHENEVER YOU WANT!**

Please, check your spam box if you haven't  
received the link yet.

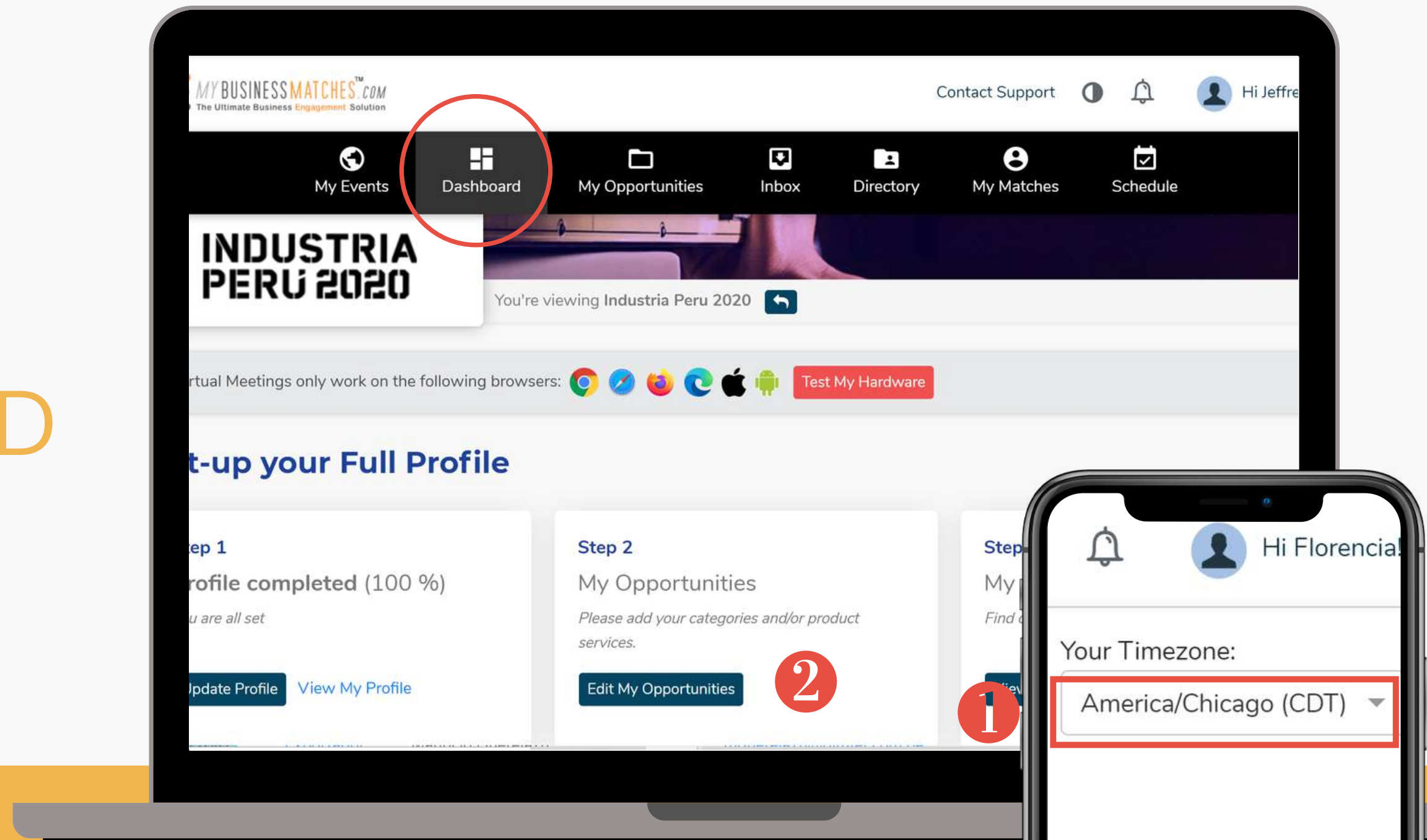


Apart from Magic Link, you can also log in with your email and the password from your registration.

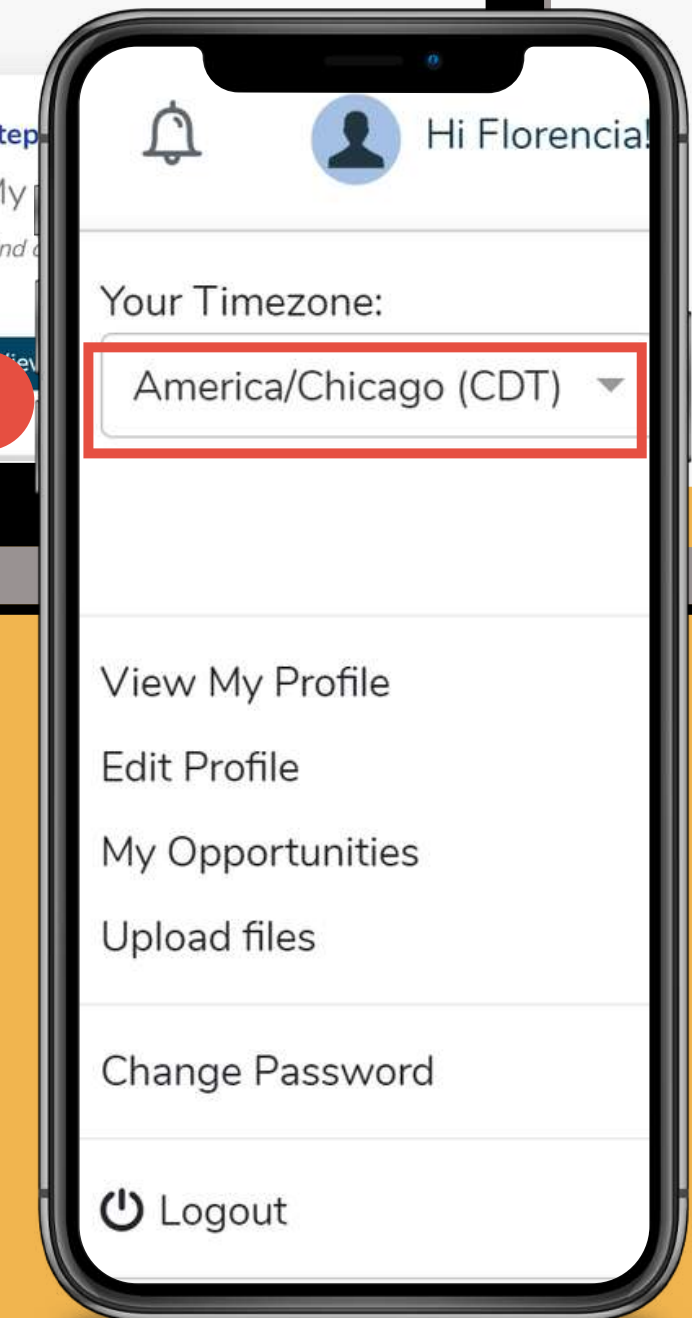


IT'S TIME TO MATCH!

# WELCOME TO YOUR DASHBOARD



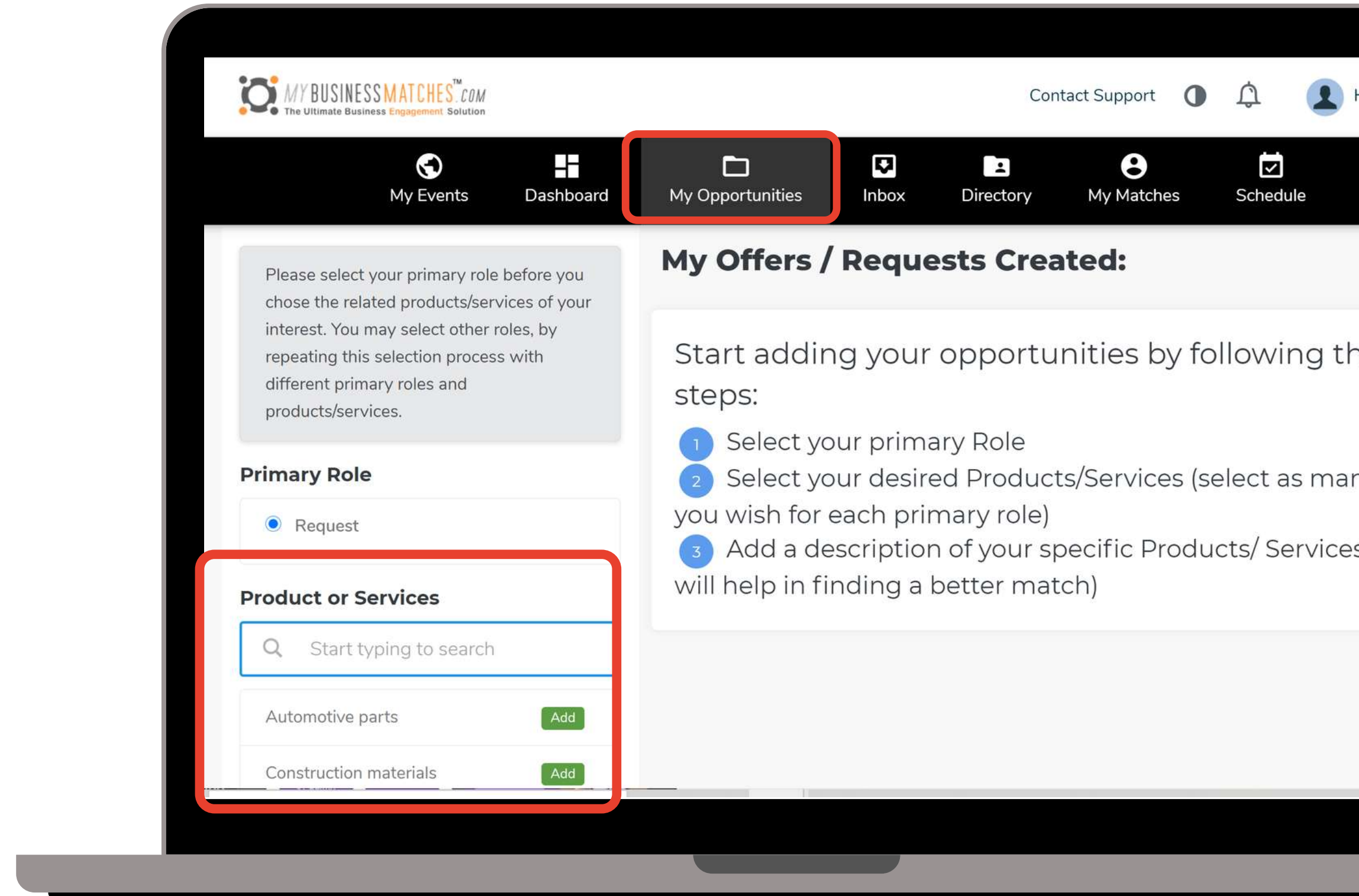
- 1** The system will automatically detect your timezone and ask you to update it. You can always edit it in the right top menu.
- 2** Make sure your profile is complete. Click on "Edit My Opportunities" to add the products of your interest to improve your Matching experience.



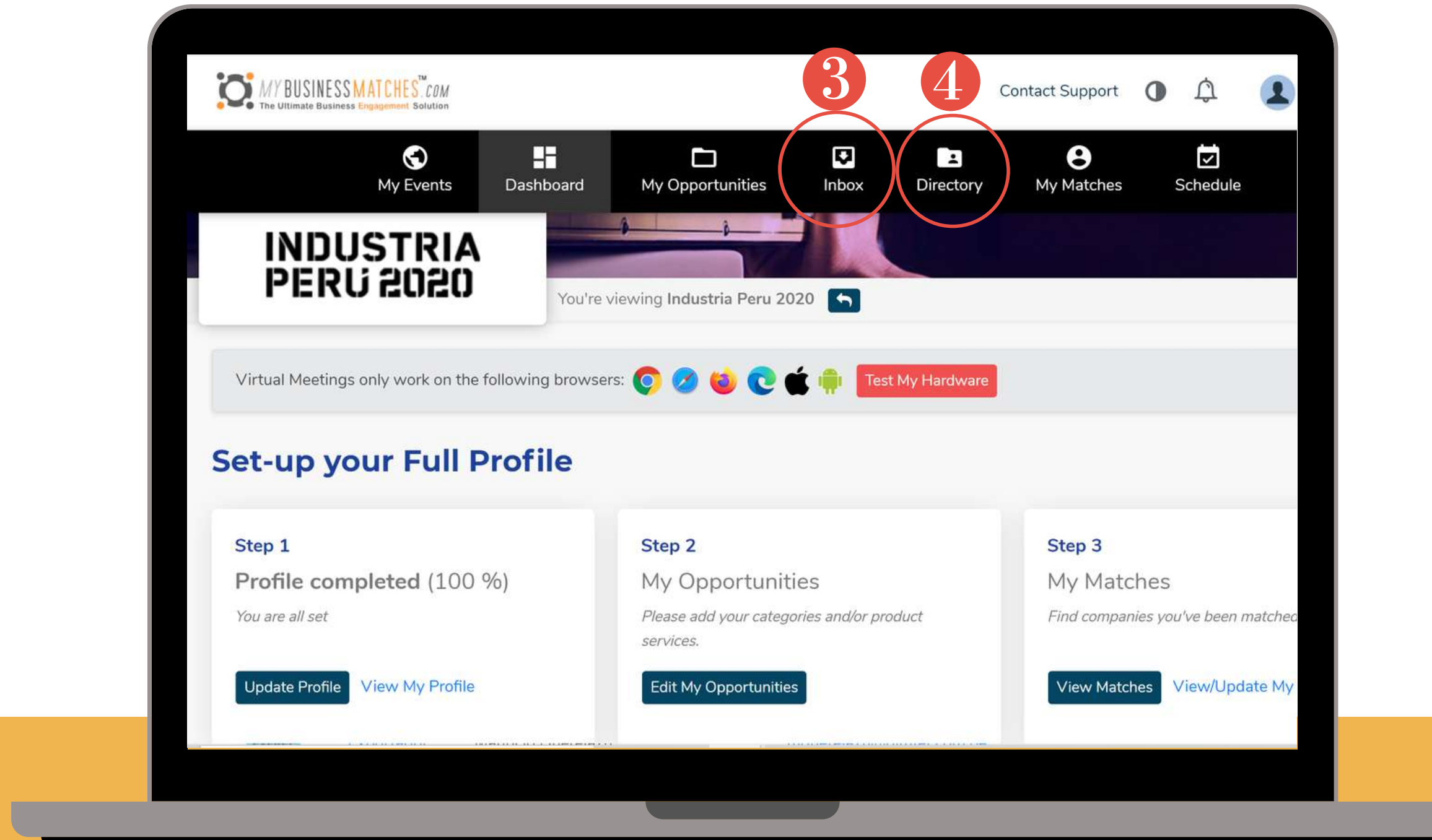
# MY OPPORTUNITIES

In this section you can add or edit your opportunities for matchmaking.

Select all the products and services of your interest in order to Match with users according to compatibility and be able to schedule meetings.



# TIME TO MATCH!

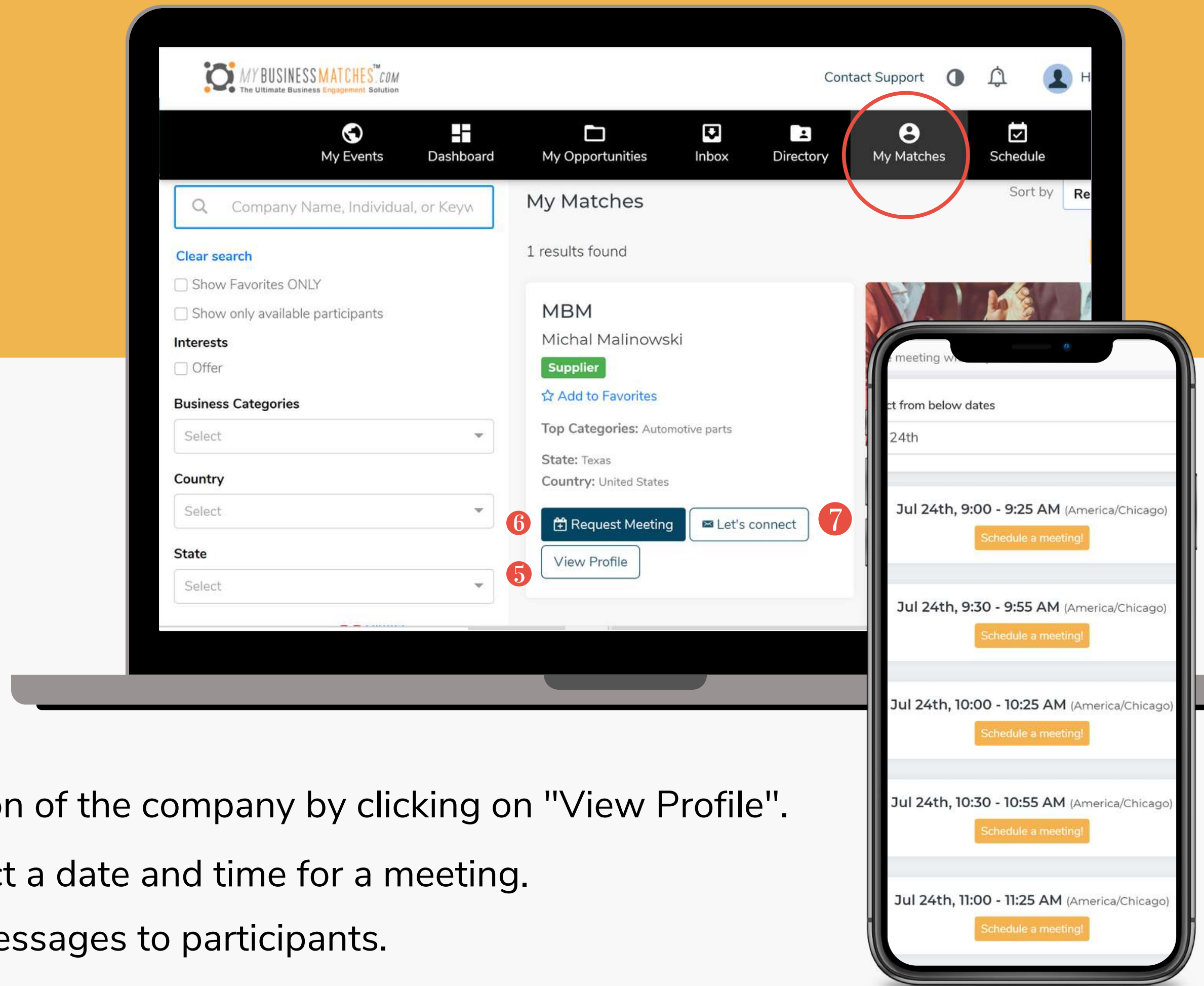


**3** "Directory": will show you all participants and opportunities of the event. There, you can filter results.

**4** "My Matches": you can see your potential Matches according to the opportunities your are interested in, Request or Manage your Meetings.

# MY MATCHES

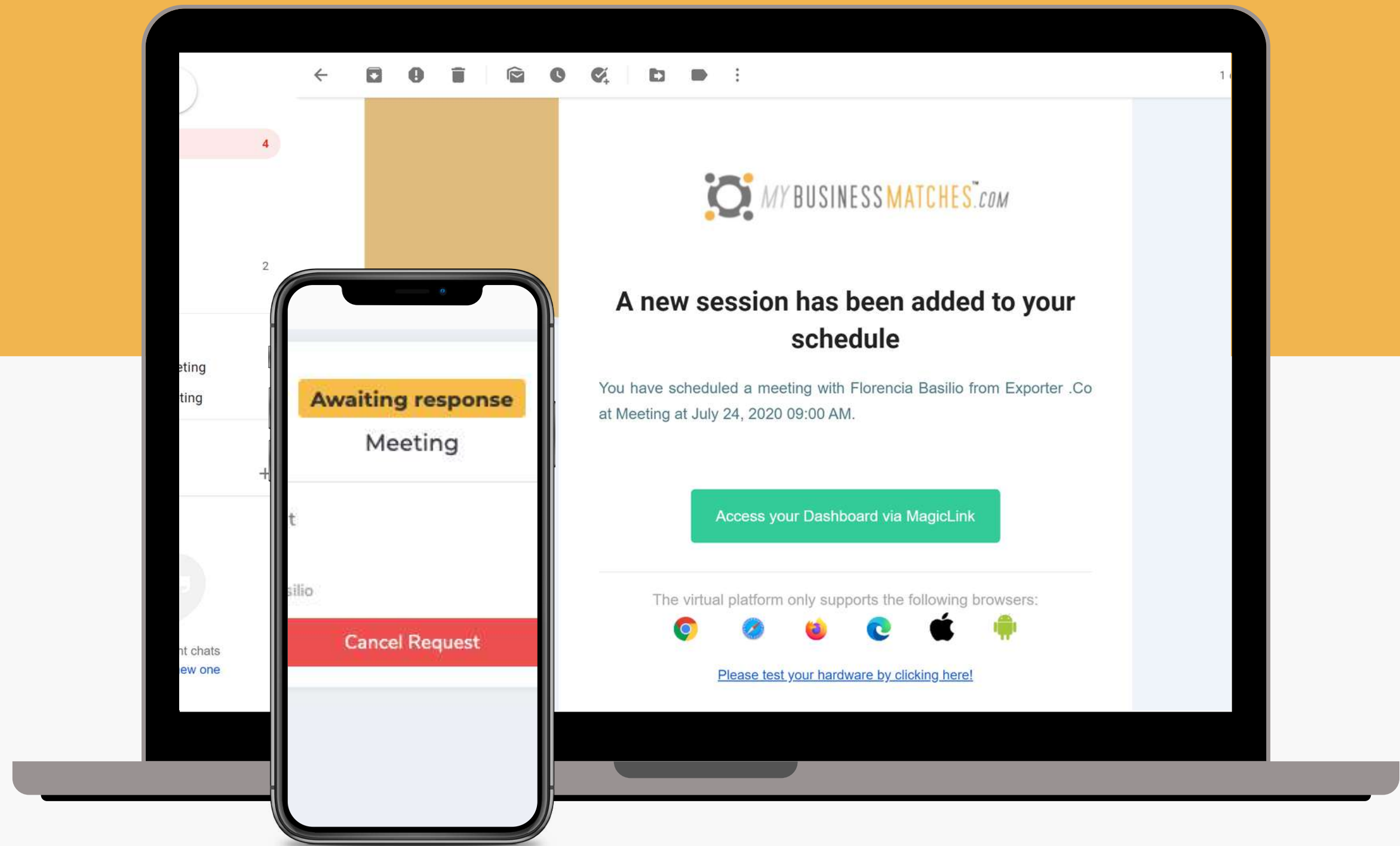
## CREATE A MEETING WITH YOUR MATCH:



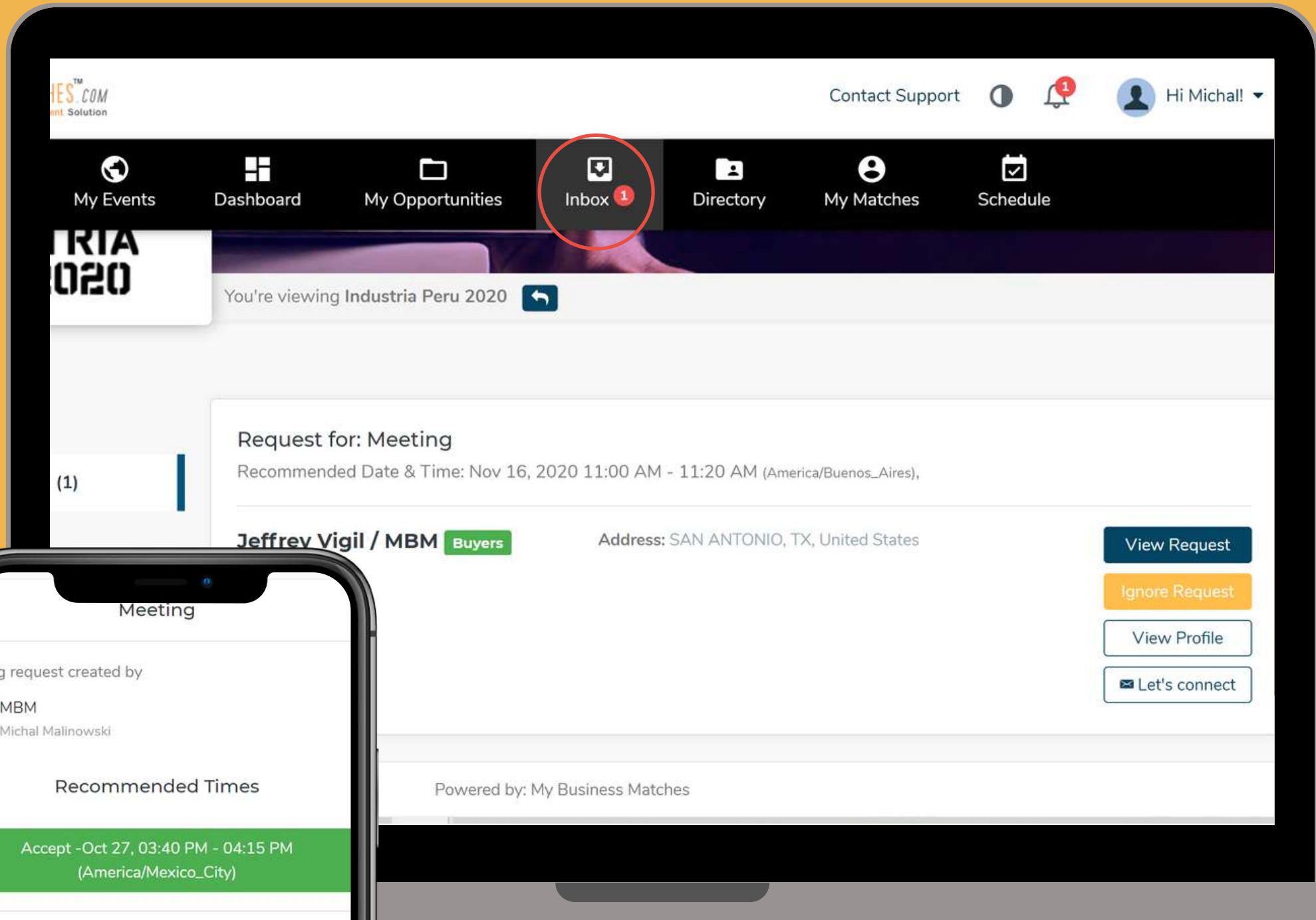
- 5 You can view details and information of the company by clicking on "View Profile".
- 6 Click on "Request meeting" to select a date and time for a meeting.
- 7 "Let's Connect" is a chat to send messages to participants.



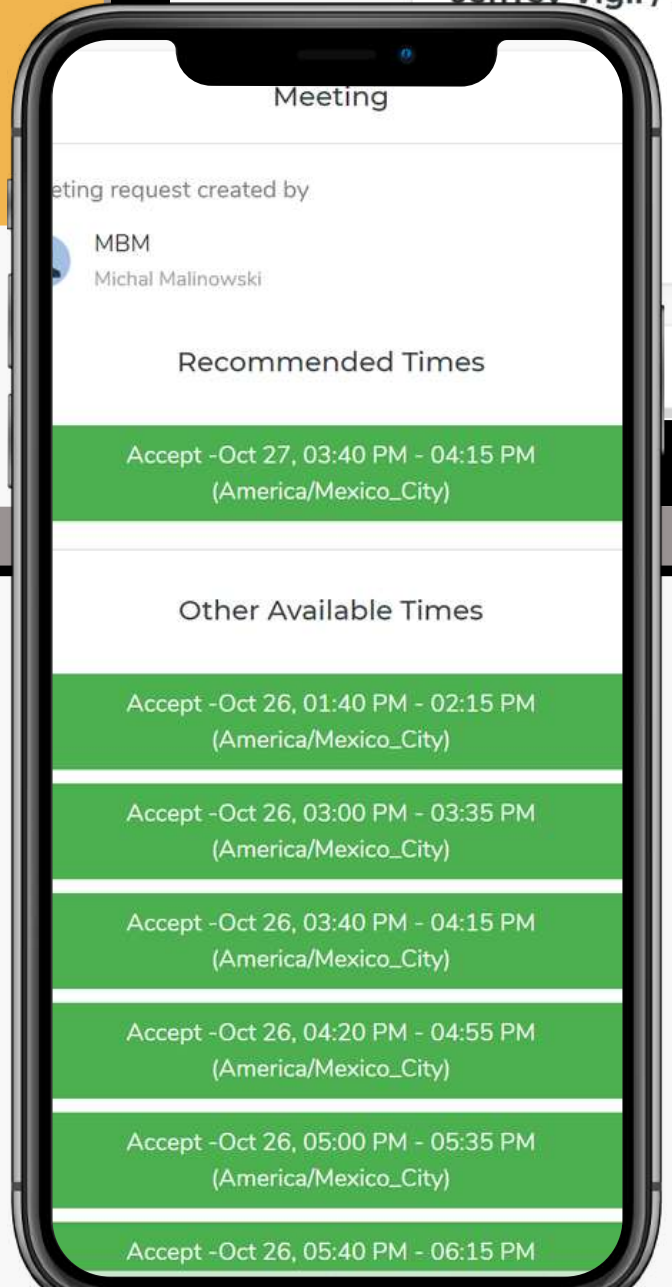
# NOTIFICATIONS



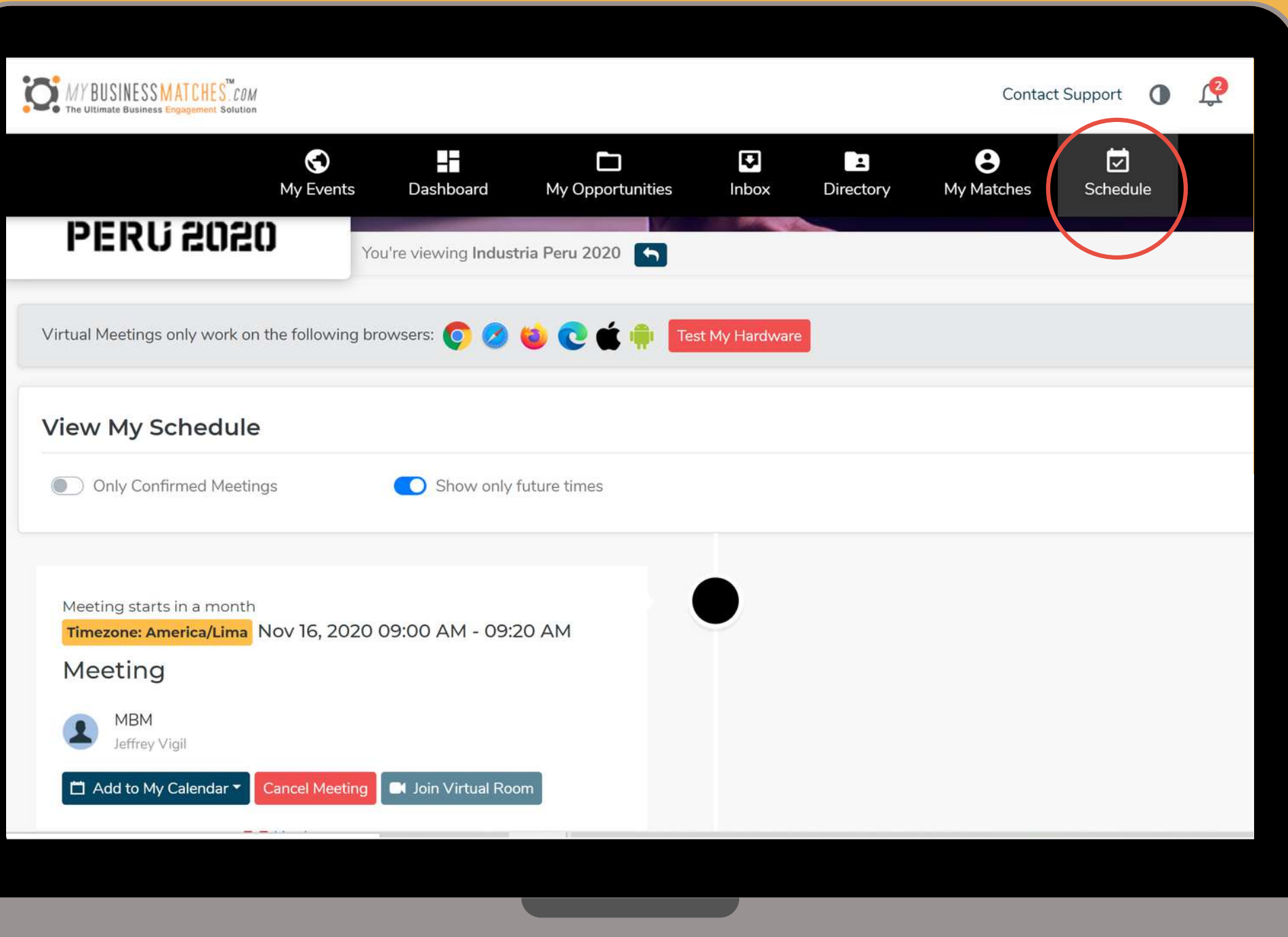
-You will receive **email/sms** notifications for messages, meetings requests and scheduling.



# MANAGE REQUESTS



You can view your Requests received, accept them or ignore them and also your Requests sent. In the case that the time and date requested is not of your convenience, you can automatically answer with a different proposal selecting from "Other available times".



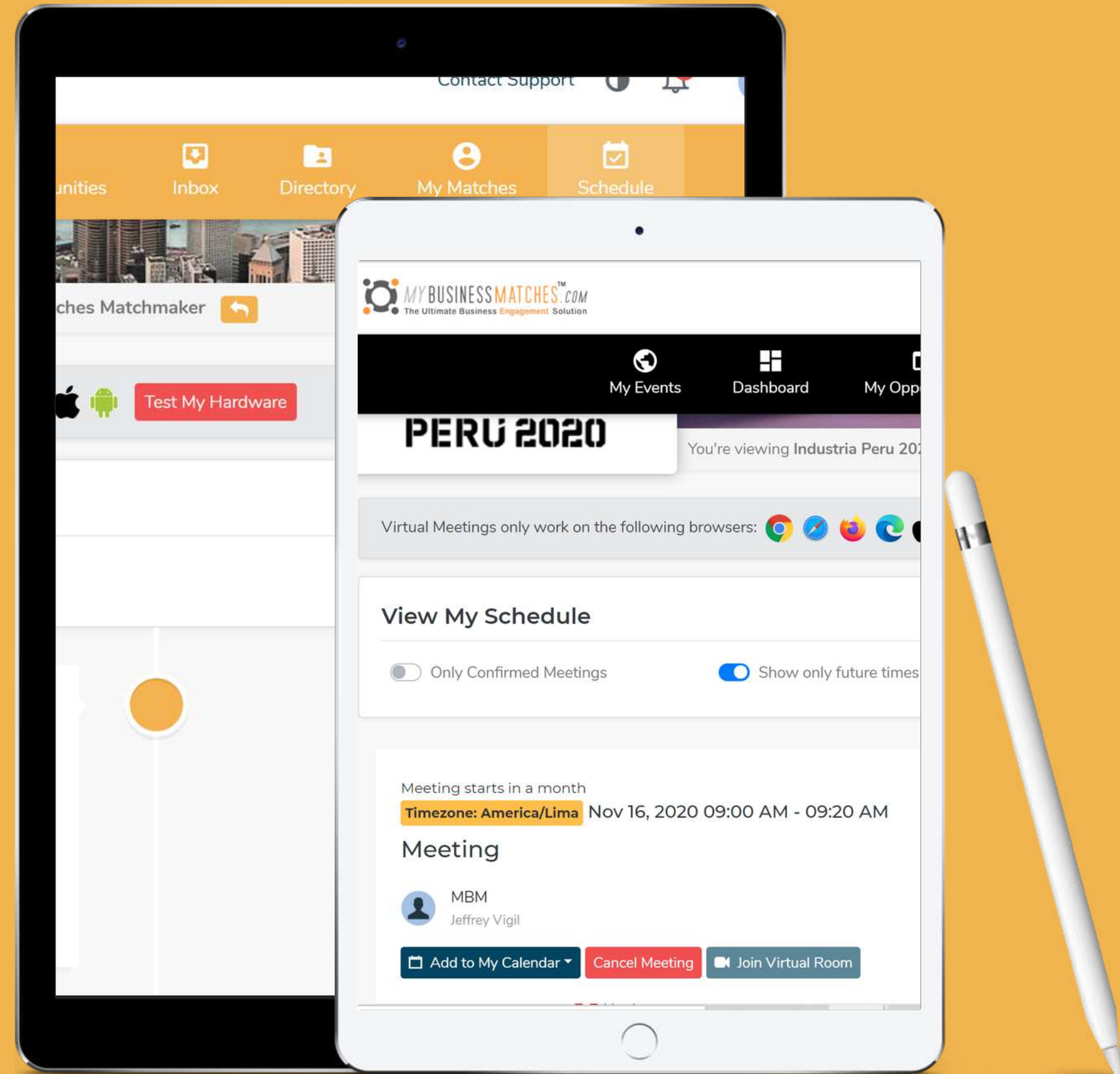
# MY SCHEDULE

This section will show you a timeline with all your meetings scheduled.

# VIEW SCHEDULE

Add your meetings to your personal calendar (compatible with Google, Apple, Outlook and Yahoo).

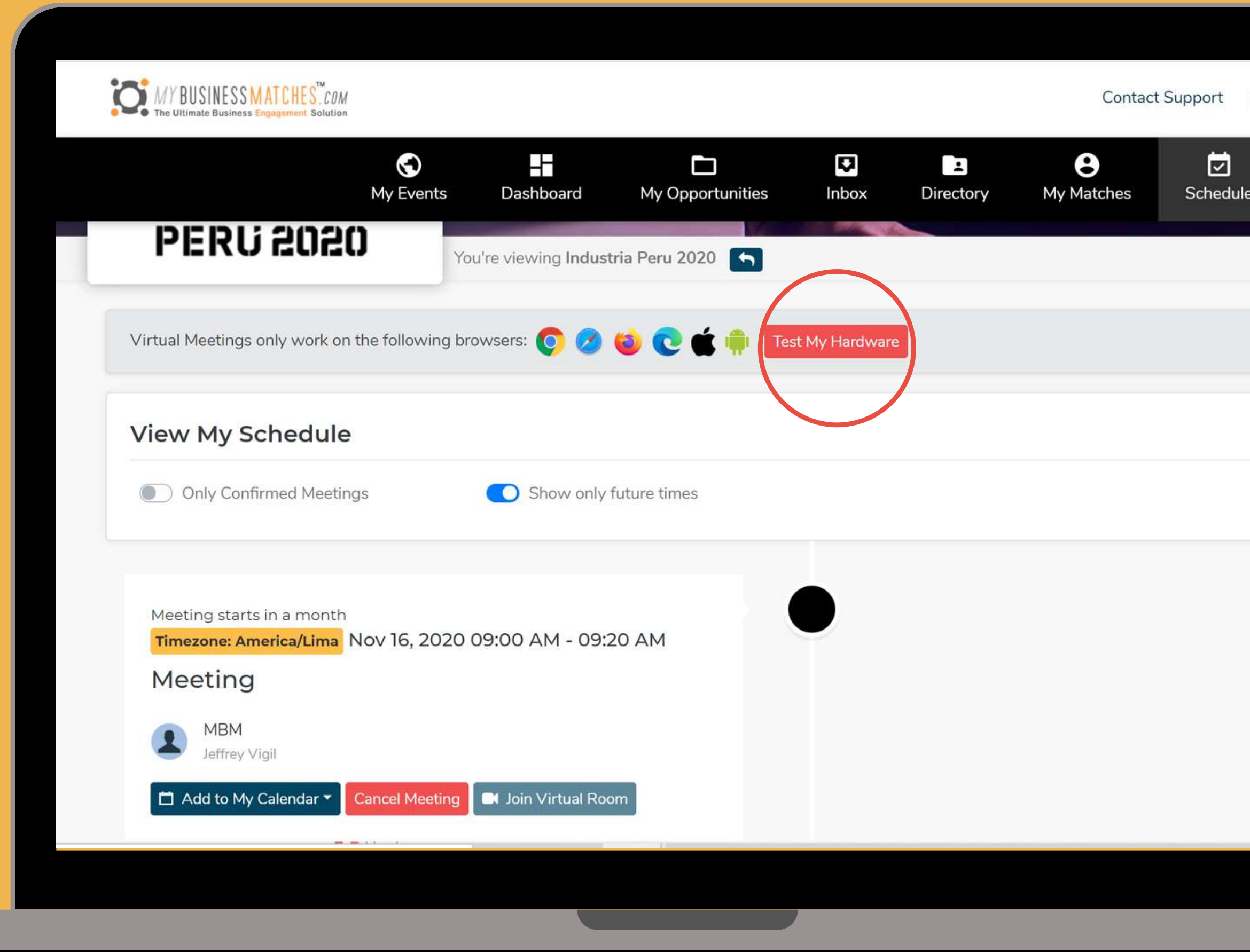
You can cancel your meetings or join virtual room whenever you are ready. Virtual Room opens 10 minutes prior to the meeting time.



It is very important to test your Hardware before meetings

Make sure you using one of the browsers supported by the platform.  
In case your laptop signal is weak, remember you have the option of connecting from another device like your cellphone or tablet.

[Click here and do the Test right now!](#)

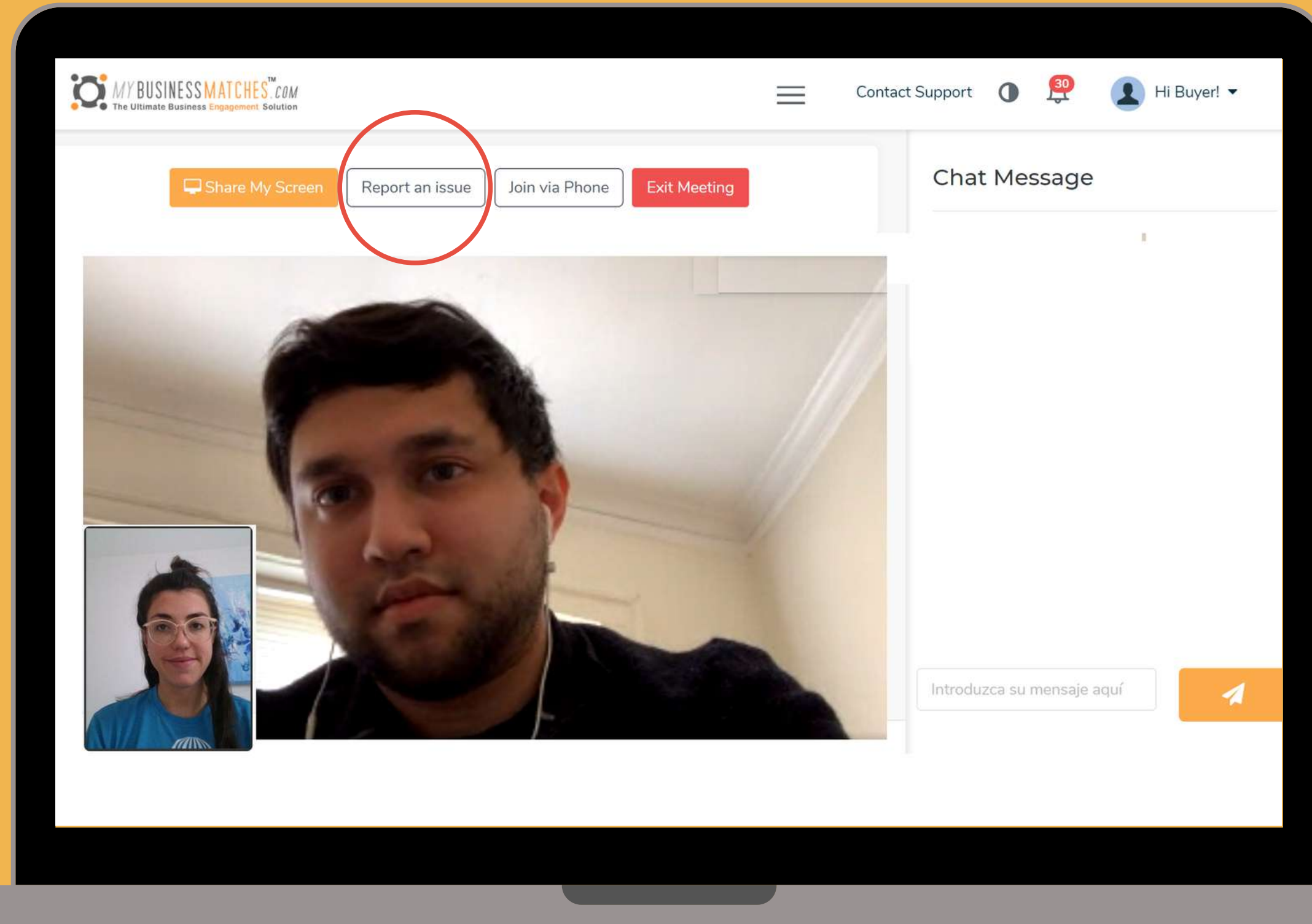


# VIRTUAL MEETING ROOM

If you experience technical problems you will have access to our support system, as well as a conference number located above your counter part.

On the right side you will see a chat in case you need it. You can share your screen clicking on "Share my Screen" button.

Once the meeting is over you can click "End meeting", fill the survey and proceed to the next one.



GOOD LUCK ON YOUR MEETINGS!

WAS THIS INFORMATION USEFUL TO YOU?

WE CAN HELP YOU!

