



RFQ/GRC/2021/043

**Annex A: Specifications**

**For the establishment of Frame Agreement for Surface Sanitizers for 1 year**

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**Background**

All the items offered by the suppliers must abide with the legislation of the Greek Government and conform with health, safety, and environmental protection standards for products of European Union (CE) and Compliance with Personal Protective Equipment Directive.

Location of delivery is stated below but note that they are subject to change with due written notification.

- UNHCR Greece Warehouse located in Aspropyrgos, Athens

**Specifications**

Qualified contractors will be assigned to provide the following goods:

The estimated quantity to be ordered during the period of the Frame Agreement is 19,000 pcs.

	<b>Item</b>	<b>Item Description</b>	<b>Bottle</b>	<b>Packaging</b>
1	<b>Surface Sanitizers</b>	General use Disinfectant liquid Without Rinse, based on Quaternary Ammonium Salt in aqueous solution with bactericidal and fungicidal properties, pH 6-8, without causing corrosion. Suitable for use in food industries.	bottles of 750 ml	Bottles

**IMPORTANT NOTES:**

- Supplier should keep the price stable for all the duration of the contract (1 year).
- The supplier must ensure that offered product conform to with health,safety, and environmental protection standards for products of European Union (CE).
- Expected delivery lead time of the total quantity 10 working days (2 weeks) upon order placementpcs: Partial quantities may be accepted to ensure immediate response.

**PACKAGING**

Each item Bidders may propose alternative packaging which needs to be limited to the following packaging requirements.

- should be individually packed, in flexible packaging films to ensure optimum product quality and maximize shelf life of the goods.
- The minimum shelf life of each item should be 1 year upon delivery of the goods.
- Each package shall clearly state the expiration date, if applicable.
- All the items must be packed in cartons (PU), and palletized in Euro-pallets, each packing unit must contain equal number of items bulk or palletized according the details stated on each Purchase Order.
- The supplier is expected to provide the label / content of each item upon order placement and mark each packing unit to indicate the number of cartons 1/3, 2/3, 3/3 etc.

**Payment Terms & Process**

UNHCR payments are processed through UNHCR Headquarters account (in Geneva), and as such, will be received by the Contractor's local bank account as an international incoming transfer. UNHCR is not liable/responsible for any commission charges, depending upon the agreement the Contractor has with its bank. This should be taken into consideration and be included in the financial quote of each bidder.

Payment shall take place within 30 days (via bank transfer) from invoice receipt date, after verification of services by responsible UNHCR staff.